

Address: 36 Clifton Street, Byford WA 6122
Phone: 08 9526 6300
Email: Byford.ps@education.wa.edu.au
Website: Byfordps.wa.edu.au



14th February 2020

Dear Parents

We are looking for interested parents to become members of the School Board. We have two positions available at this stage that are for a period of 2 or 3 years. The School Board usually meets twice a term. At the beginning of each year the board nominate a chair person and secretary.

The function of the School Board is as follows:

Take part in:

- establishing and reviewing from time to time, the school's objectives, priorities and general policy directions;
- planning financial arrangements necessary to fund those objectives, priorities and directions;
- evaluating the school's performance in achieving those objectives, priorities and directions;
- formulating codes of conduct for students at the school; and
- take part in the selection of, but not the appointment of, the school principal or any other member of the teaching staff if prior approval is given by the Regional Executive Director.

Approve:

- a charge or contribution determined by the principal for the provision of materials, services and facilities;
- the costs determined by the principal to be paid for participation in an extra cost optional component of the school's educational program;
- the items determined by the principal to be supplied by a student for the student's personal use in the school's educational program; and
- an agreement or arrangement for advertising or sponsorship in relation to a government school.

Determine:

- in consultation with students, their parents and staff of the school, a dress code for students when they are attending or representing the school.

Provide advice to the principal of the school:

- on a general policy concerning the use in school activities of prayers, songs and material based on religious, spiritual or moral values being used in a school activity as part of religious education; and
- on allowing time for the special religious education of students in the school, up to a total of 40 hours in a year.

Promote:

- the school in the community.

A board does not:

- manage the day to day running of the school (eg staff management, and student assignment to classes);
- discuss individual issues relating to teachers, staff, students or parents;
- represent specific interest groups, or permit special interests to dominate the agenda of the council/board;
- intervene in the control or management of the school;
- intervene in the educational instruction of students;
- borrow money or obtain funds
- purchase property;
- exercise authority over teaching staff or other persons employed at the school; or
- performance manage the principal or any other Department of Education employee.

Role of council/board members

- Parent members of boards bring their experience as parents at the school, and the views and context of the wider school community.
- Student members of boards bring their experience as students at the school.
- Community members may bring expertise such as business skills that the board is looking for at that time.

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- Department of Education employees bring their educational expertise.

If you would like to nominate to become a member of our School Board, please fill in the below form and forward it to Byford.PS@education.wa.edu.au or drop it off at the front office.

Nominations must be returned by Thursday 27th February 2020. If more than 2 nominations are received, our school community will be required to vote for the person/s who they feel would best represent them on the School Board.

If you would like more information, please do not hesitate to contact me.

Regards,

Sue Heath
Principal

BYFORD PRIMARY SCHOOL

Nomination of candidate for Parent Representation
on the School Board.

I wish to nominate myself as a candidate for election to the School Board.

Name:

My children enrolled at Byford Primary School are:

Name/s of child / children:

My email address is:

Declaration of candidate

I nominate myself as a candidate and if elected will accept the responsibility of being a parent representative on the School Board and I consent to completing a Nationally Coordinated Criminal History Check (NCCHC).

Signature of candidate:

Date: __/__/__

Please return your nomination for to the Principal either via the front office or by email

Byford.PS@education.wa.edu.au by **Thursday 27th February 2020.**